

**A note from our  
State Purchasing Director,  
John Utterback****ARRA-** American Recovery and Reinvestment Act - Federal Stimulus Information:

The SPO and OSC are working with the Governor's Office and contacts in the Federal government to coordinate guidance and reporting for this important national initiative. We plan to schedule a meeting shortly with all state agencies receiving stimulus funding to review the funding guidance they have received from Federal departments and to assist in planning for procurement and contracting needs. Call me at 303-866-6100 if you have questions. Thank you



If each state fleet vehicle was driven a mere ten fewer miles per week, we would eliminate almost two million vehicle miles traveled per year and save 115,000 gallons of fuel.



The **PAC Meeting** will be held June 1, 2009 and the **Procurement Card Administrators Meeting** will be held June 2, 2009. Both meetings will be held in the Ben Nighthorse Campbell building located on the Anschutz Medical Campus, 13055 East 17th Avenue. Aurora, CO 80045

\*\*\*More details to come .....

**Green Purchasing Tip** "The first step in choosing paper is to evaluate how to reduce paper use so that you're only using what's truly needed. Reducing paper use is probably the most important step we can take to save trees and resources and prevent waste. In the office, this means printing on both sides of each page, reusing all the paper we can, and simply not printing as much stuff." – **Conservatree**

**JUST A REMINDER:** To All BIDS Authors: It's spring cleaning time, and now would be the perfect time for all the purchasing agents to check who their back-up authors are and make any necessary changes. As people move on or out, it is important to have current staff listed as back-up authors on your solicitations. Be sure to update your default data back-up authors as well. Thanks from the State Purchasing Office.

**At the PAC Meeting please help us welcome -****New Group I Delegates -**

Governor's Office of Homeland Security - Phil Siu  
Department of Local Affairs - Toni Rigirozzi  
Governor's Office of Economic Development and International Trade - Aminta Burr

**New Group II Delegates -**

Department of Regulatory Agencies - Tammy Baca  
Governor's Office of Information Technology - Manny Ben

The State Purchasing Office (SPO) has extended the current **Procurement Card contract** with JPMorgan Chase through March 12, 2010. The SPO is working with 14 representatives from state agencies and institutions of higher education to evaluate responses to a request for information and develop the final criteria for a formal request for proposal to be posted later this year. The PCard is a payment method that streamlines the traditional purchase and payment processes, reduces costs. Governor Ritter's Government Efficiency and Management Study (GEMS) initiative includes the objective to increase State Procurement Card utilization. The SPO will be stepping up its efforts to assist PCard programs in identifying ways to increase use of the card.

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Judy Haugh, Purchasing Agent  
Denise Kincaid, Procurement Operations Manager, CPPB  
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